Staton Elementary PTO

Board Meeting Minutes

**PTO Board Meeting – October 13, 2017**

Meeting called to order at 8:35am by Gina Retke

**Members and attendees present:**

Gina Retke, President

Nicole Hamilton, VP

Julie Leppelmeier, Secretary

Anne Tanaka, Membership

Yari Kartzmark, Treasurer

Kristina Havill, Yearbook/Parliamentarian

Lisa Himmelstein-Picnic in the Park

Kristy Froehlich – Website

Rebecca Gates-Treasurer

Sarah Porter-Trunk or Treat

Yun Wang-Room Parent

Blanca Murphy-Box Tops

Brooke Bunker

Nohelia Moldestad

Jen Jost-Pioneer Nights

**Business**

* **Gina Retke/President’s Report**:

Vote to approve minutes from September, 2017 meeting. Yari Kartzmark made a motion to approve the minutes for the September meeting as submitted; motion was seconded by Kristy Froehlich, motion passed and minutes approved.

* Picnic in the Park recap: Picnic budget was toned down. $1100 in profit, more than we’ve ever made. $160 was from lemonade sales, and most money was made from inflatables. Need a partner for Lisa Himmelstein next year, and possibly move time to earlier because it gets dark.
* Pink Day: October 20. Need help cutting the flyers after meeting today. Will sell pink bracelets outside the school gate before and after school, proceeds to go to Mrs. McCallum.
* Please use e-mail and text instead of paper whenever possible. Reminder that all communication to parents must be approved by principal or vice principal.
* Need parent farmer for First Grade. Commitment is six days throughout the year for 3 hours. Teach children about farming/gardening.
* SOT meeting is Oct 18, SBAC results read at 4:00, room 53
* Volunteers needed at lunch time to supervise while children are allowed to eat outside.
* Our insurance was renewed, $465 expense was the same as last year.
* **Yari Kartzmark/Treasurer Report:**
* Check deposit log folder for reimbursement checks.
* Had to order new deposit slips. Cost was $53.48. Motion to approve expense was made by Kristy Froehlich, seconded by Anne Tanaka. Motion passes, expense approved.
* **Sarah Porter, Trunk or Treat:**
* Halloween decorations are needed. Anything Halloween or spooky. Decorating will start at noon, set up is noon-3. Will also need volunteers to help organize tickets and prizes from 9:15-11:15 on the 18th and 11:45-2:15 on the 19th.
* Fri 21st need one person who can pick up ice and donuts (Kristy Froehlich).
* **Anne Tanaka/Membership Report:**
* Membership drive ends on the 20th
* Currently have 221 paid members, we are on target
* **Caryne Shea/Staton Raffle**
* We have not reached our $5K goal yet, but most tickets are turned in on Thurs and Fri before the raffle.
* Sending e-mail out to remind parents to sell and turn in money.
* Need volunteers to help collect and count tickets
* **Blanca Murphy/Box Tops**
* Summer collection was $378, very low
* Please put Box Tops in labeled groups of 25 or tape

(do not staple) to Box Top sheet

* Prizes and incentives will be given throughout the

year for classes/teachers with most Box Tops collected.

* Please put Box Tops in mail box in lounge each Friday.
* Students may turn in .10 in place of each box top and still be eligible for incentives and prizes.
* Kristy Froehlich will put box top sheet on website so it can be printed at home if needed.
* **Jen Jost/Pioneer Nights Report:**
* CPK fundraiser raised $545.85, 30% more than last year.
* Next event is Battle Blast Laser Tag on October 26th, no food, but good family time. Encourage groups to coordinate and arrive together.
* PTO members are encouraged to take pictures at any Pioneer Night they attend and submit to Kristina Havill (yearbook).
* Cream/snow cone days will continue.
* Next event is Chipotle, Nov. 14th (they give back 50%)

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* Meeting adjourned by Gina at 9:33am