Staton Elementary PTO

Board Meeting Minutes

**PTO Board Meeting – April 12th, 2019**

*Meeting called to order at 8:45am by Leigh-Anne Mateyka*

**Members and attendees present:**

Leigh-Anne Mateyka, President

Shannan Ohlson, VP/Yearbook

Suzie Minetree, Secretary

Anne Tanaka, Membership & Parliamentarian

Kristina Havill, Pop and Hop

Amanda Marcuccio, Donuts for Dad

Gina Retke, Pioneer Nights

Martha Morris

Emily Nelson, Hospitality

Riki Holpuch, Muffins for Moms

Sheila Nikiforova

Kathryn Johnson

Siobhan Assoori-Broady

Lindsey Davies (Crafton)

*Business*

**Leigh-Anne Mateyka – President’s Report**

Vote to approve minutes from the March 8th, 2019 meeting. Shannon Ohlson made a motion to approve the minutes for the March meeting as submitted; motion was seconded by Anne Tanaka, motion passed, and minutes were approved.

*Spring Event*: Huge Thank You to all volunteers! Pre-sales for raffle tickets were $3k. We sold $7K in total for raffle tickets and grossed $12k for the silent auction. Overall costs of the event were kept low while we were able to aquire some great items.

* It was discussed that we keep the current Luau theme and add to it each year (building on décor and the photo booth).
* The schedule for the proposed Spring Event (April 24th) next year would interfere with the currently planned 5th grade Catalina trip. Instead, it was proposed that we change the date of the Spring Event. March 27th, 2020 was decided on.

Shout out to Lindsay for hosting an Egg Hunt for the teachers!

Thank you to everyone who helped Mrs. Peterson with the children’s art! It was greatly appreciated!

Looking for leads to hold some positions, when multiple people take parts in an event it runs a lot smoother. Those interested in chairing an event in the future are welcome to start shadowing those running them now so the transition is a lot smoother.

Power 360 Promotion is running from April 27th – May 4th. For every class taken the school will receive $25. The gym is located at 215/Town Center

**Anne Tanaka – Voting for Board Positions 2019-2020**

*Nominees*

* President – Leigh-Anne Mateyka
* Vice President – Shannon Ohlson
* Secretary – Amanda Marcuccio
* Treasurer – Rebecca Gates
* Assistant Treasurer – Sheila N
* Parliamentarian – Suzie Minetree

Since no one was running opposed, a voice vote was performed. Kristina Havill motioned to approve the upcoming Board positions; motion was seconded by Gina Retke, motion passed unanimously.

*New board will take over at the next PTO Board Meeting held in May 2019.*

**Leigh-Anne Mateyka (filling in for Yari) - Budget**

* Still collecting money for the silent auction. Vendor Income includes raffle tickets, concessions and food trucks.
* Art to Remember – Last year sales were around $8k and this year we netted $5,500. The decline could be due to the hosting it around the same time as the Spring Event. Order forms were allotted two weeks time in order to have them fulfilled by Mother’s Day. It was suggested that we hold the event earlier next year in order to time it for Christmas instead. It was also suggested that the kids have a bit more freedom on the parameters of their own art, allowing for more possible sales, however, that would be decided by the art teacher.

**Anne Tanaka – Spring Event: Baskets**

* Baskets went really well this year! Thank you to everyone to donated and helped set them up.

*Top Winner*:

* Mrs. McGuire and Mrs. Landahl, basket theme was Family Time and grossed over $2k. The two classes earned themselves a picnic lunch.

*Runners Up:*

* 766 tickets were Nelson/Ching/Ondush Theme: Parents Night Out
* 734 tickets were Lybbert/Katz/Blanks Theme: Summerlin Shopping Spree
* Last year tickets sold for baskets ONLY was 3,000 tickets and this year 5,386 tickets.
* A bulk of the items collected for the baskets were received the last two days of collecting.
* It was suggested that we allow the kids to preview the baskets before the Spring Event next year.
* This was the last year for all the members for the Basket Board. Anne has made a binder for anyone incoming who would like to take over this event, a lot of the work is already done for you. New members will need to do minor tweaks on decided which items will be included in baskets/silent auction.
* Kathryn Johnson would be up for Co-Chairing the lower grades baskets.

**Shannon Ohlson – VP Update!**

* Congratulations to Mrs. Schoenrock who won teacher of the month with Mercedes in the Morning. Mercedes and JC will be coming to the school for a pizza party with the class, the date is TBD.
* Today from 10am-12pm there will be a Student Farmers Market held in Downtown Summerlin. Kids from Staton will be there selling vegetables grown fresh from our school garden.
* Yearbooks are still on sale for $30. So far, 300 have been sold. 500 total were ordered. Yearbook members will be out on the blacktop afterschool promoting yearbook sales coming up.
* Fun Run – We have made the decision to move away from Apex and take on most the run in-house. We will be using Red Rover for the run itself. Instead of the Apex three-mile run, Red Rover will have a one-mile run and obstacle course. Apex took 48% of total sales while Red Rover will only be taking 12%. Red Rover is already at five schools for the Fun Run. Ms. Moffett and team will take care of the emotional/encouragement portion of the run.
	+ For rewards obtained from the run, we are moving away for items and moving towards personal and classroom experiences i.e. earning lunch with your teacher, or a class party.
* We have some teachers leaving us at the end of this year: Schoenrock, Cook, Hughes, and Nelson.
* We will be gaining two new male teachers in First and Fourth. We will also be offering afterschool basketball next year.

**Emily Nelson – Hospitality**

*Teacher Appreciation Week – Theme Cruising Around the World*

* Friday – Handout about the upcoming week and passports. Luggage Tags (Tomlinson)
* Monday – Jason’s Deli Lunch. Tumblers & Smoothies (Tomlinson)
* Tuesday – Afternoon Tea (bite size treats brought in by volunteers)
* Wednesday – Jason’s Deli breakfast.
* Thursday – TBD tacos from Café Rio?
* Friday – Bok Bok Chicken and Indian Food from Staton Parent

**Upcoming Events:**

April 15-19 Spring Break

April 24 – PTO Brunch (Off Campus, includes Board Member and volunteers who put in a lot of time, 10am)

April 25 – Coffee Bean Truck

April 27 – May 4 Power 360 Promotion

April 29 – Teacher Raffle Lunches

May 1 – SOT 3:30pm

May 3 – Muffins for Mom 8 – 8:50am

May 6-10 – Teacher Apprication Week

May 10 – PTO Meeting 8:35am

May 15 – Great NV/American

May 17 – Volunteer Tea

*Meeting adjourned at 9:40am*