**Staton Elementary PTO**

**Meeting Minutes**

**March 13th, 2020**

Meeting called to order at 8:46 am by Leigh-Anne Mateyka

**Members and attendees present**:

Lindsay Tomlinson – Principal

Shannan Ohlson – Vice President

Leigh-Anne Mateyka – President

Libby Shipley

Stacey Longmate

Aubany Glancz

Suzie Minetree – Parliamentarian

Angelina Alameda

Emily Nelson

Kathryn Johnson

Gina Retke

Stacey Dutot

Angela Gardner

***Business***

* Shannan Ohlson made motion to approve the February meeting minutes, Suzie Minetree seconded the motion, all in favor, motion passed to approve minutes.

**Leigh-Anne Mateyka – President’s report**

* The changes CCSD is making in response to the developing Covid-19 situation was discussed. Until further notice, the PTO will not be opening the student store. CCSD has cancelled student assemblies and all field trips, including the 5th grade Catalina trip.
* It is possible that we will not have the Spring Event. If that happens, we will consider in school celebrations or delaying the 20 Year Celebration until the fall.
* The April PTO meeting and officer vote is rescheduled until April 17th.
* Mrs. Tomlinson let us know that our new head custodian, Clay, has been cleaning and wiping down everything. Students are encouraged to wash hands first and to use hand sanitizer when necessary.
* We have already seen a few parents to pull their kids out of school in response to the Covid-19 news.
* Teachers and Admin are working to keep things normal for the kids and to keep panic low.
* Mrs. Tomlinson was asked if attendance will affect our star rating and what was going to happen with SBAC testing. As of now, attendance will affect our star rating and the status of SBAC is unknown.
* If Mrs. Tomlinson gets more information, she will share it when she is able.
* The decision to close the schools will come from the Governor and the Superintendent. There are many things to consider that will impact students. 25% of our students rely on free and reduced lunch.
* The Pre-K Meeting has been postponed.
* The May14th PTO Board brunch will be held off campus. More information will be posted as date nears.

**Shannan Ohlson – Vice President/Yearbook**

* March 20th is the deadline for pictures for the yearbook so that it can be sent into production. We will not be able to take the school wide picture on March 17th.

**Leigh-Anne Mateyka – Election**

* Our vote for the 2020-2021 board will take place on April 17th. If you are interested or would like to nominate someone for an officer position, please submit a nomination form. They are available at this meeting and will be sent out via email and on the website. Positions up for vote are President, Vice President, Secretary, Treasurer, Assistant Treasurer and Parliamentarian. Other board positions are appointed.

**Rebecca Gates - Treasurer**

* Rebecca could not make the meeting, so Leigh-Anne went over the budget. Our check for the Staton Strides credit card pledges has come in but is not reflected in the budget handed out at this meeting. We still have expenses coming in for the teacher incentives.

**Emily Nelson – Hospitality**

* Teacher appreciation week is May 4th- 8th. The theme is All Aboard- a train around the U.S. Jason’s deli will be doing boxed lunches one day. Hospitality is working on a Tex Mex day and may need some grilling help. Teacher Wish List - The teachers/staff would love a large BBQ that could grill to feed 50-75 people. PTO will look into options for a possible end of year gift.

**Gina Retke/Tamara Pascoe – Silent Auction**

* With the developing Covid-19 situation, Gina and Tamara will brainstorm options for the auction if we are unable to have our 20 Year Celebration. Options include an online auction or delaying it until an event in the fall. Gina would like someone to help her with the Lunches with Teacher raffle so that they can take over next year. Gina will help train this person to take over.

**Upcoming Events:**

* March 18th – SOT 3:30PM ? (TBD)
* NO School February 17th
* March 27th – 20 Year Celebration (TBD)
* April 3 – Career Day CANCELLED
* April 17th – PTO Meeting
* April 6-13 Spring Break

Meeting ended 9:42am