Staton Elementary PTO

Board Meeting Minutes

**PTO Board Meeting – January 12, 2018**

Meeting called to order at 8:36 am by Gina Retke

**Members and attendees present:**

Gina Retke, President

Leigh-Anne Mateyka, VP

Lisa Himelstein-Picnic in the park

Julie Leppelmeier, Secretary

Yari Kartzmark, Treasurer

Kristina Havill, Yearbook/Parliamentarian

Kristy Froehlich, Website

Lindsay Tomlinson, Principal

Rebecca Gates, Treasurer

Kim Guinn-Teacher

Anne Tanaka-Membership

Cheryn Jerenco-Date with Dad

Lisa Kurtz-Picnic in the Park

Shannan Ohlson-APEX

Melanie Facer-APEX

Rebecca Powley

**Business**

* **Gina Retke-President’s Report**

Vote to approve minutes from December 8, 2017 meeting. Yari Kartzmark made a motion to approve the minutes for the November meeting as submitted; motion was seconded by Kristy Froehlich, motion passed and minutes approved.

* Gina thanked volunteers and event coordinators for their work with the teacher holiday lunch and the holiday store.
* Kristy’s update on holiday store: Profit was $6400, right on budget. We still have some gifts left for next year, as well as plenty of wrapping paper.
* APEX will be on campus beginning Jan 22nd and run will be Feb 1.
* **Leigh-Anne Mateyka-VP and Three Square**
* 3 Square and Superbowl can drive will take place on Friday, Feb 2. Canned goods and nonperishable food items will be collected in front of the school from 8:30-8:50. The goods collected will then be transported to 3 Square.
* PTO members will volunteer at 3 Square in north Las Vegas from 9:30-11:30 on Feb 2nd.
* **Mrs. Guinn**
* Requesting funding in the amount of $136.50 to provide loaner recorders for 4th grade students who cannot afford them.
* PTO conducted on-the-spot fundraiser and was able to provide the requested amount in the form of personal donations (not PTO funds).
* **Yari /Treasurer Report and Gardening:**
* Thank you to the volunteers who helped with Gardening club this month.
* Treasurer’s report: This year’s net income reflects $30 in yearbook revenue and $389.55 in Apex Teacher/Specialist Incentives from last year. This is due to a timing difference of when the transactions posted to the bank (after the end of the fiscal year ending June 30, 2017).  We converted Quickbooks software and were unable to transfer prior year data. We accounted for these transactions in the current year to ensure Quickbooks balances to the bank statement.
* **Cheryn Serenco-Date with Dad**
* Date with Dad is scheduled for Jan 19th from 8:00-9:00 in the multipurpose room. Volunteers are needed to help set up, serve, and clean up.
* **Shannan Ohlson-APEX**
* APEX will be on campus beginning 23 January.
* Run day is Thurs Feb 1.
* Please encourage parents and students to get involved.
* Our goal is to surpass last year’s profit of $35,000. Funds raised this year will be used in the Tech Lab (teacher and equipment).
* We’d like to get each kid to have $3/lap pledged.
* Many volunteers are needed for the run on 1 Feb. Watch e-mail for signup.
* **Upcoming events (Gina):**
* **Smencils** are coming! Feb 5-13, 10 different scents, $1 each. Student volunteers will help sell.
* **STEAM Fair/Art Show** is Feb 23. Planning is ongoing. Volunteers are needed to help set up art show/display art. There will be a fundraising element; details to come.
* **Spring Event** is Friday, April 20th. Planning is ongoing. **SPRING EVENT COORDINATOR IS NEEDED**. If you are willing and able to get involved with this event, please contact Gina or Leigh-Anne.
* Auction items are also needed for Spring Event.
* **Reading Week** **and Pop N Hop** event is March 1-2. **Pop N Hop** **coordinator is needed**. Popcicles and decorations will need to be purchased. Please contact Gina or Leigh-Anne if you are able to help.

Meeting adjourned by Gina at 9:32

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