STATON ELEMENTARY SCHOOL

School Organizational Team Minutes

January 23, 2019 3:30pm

The Staton Elementary School Organizational Team meeting was called to order at 3:40pm on January 23, 2019 . The meeting was held in the GATE classroom.

**Members present:**

* Amanda Galindo, Parent- Secretary
* Kristina Havill, Parent
* Leigh-Anne Mateyka, Parent
* Robert Hollowood, Science Teacher- Vice Chair
* Lindsay Tomlinson, Principal
* Julie Hosea, Office Manager
* Rachel Solem, Assistant Principal
* Gina Retke, Parent
* Teri Mann, GATE Teacher – Chair
* Arrenwa “Winnie” Wilson, Parent
* Carrie Kern, Kindergarten Teacher

**The minutes from the meeting dated December 5,2018 were presented and approved as presented.**

3.0 New Agenda Item

* Strategic Budget -Planning Session
* Mrs. Tomlinson presented all members of SOT and guests a copy of the Strategic budget projections for 2019-2020.
* The allocation in strategic Workbook Projection of Student to teacher ratios were presented.
1. Kindergarten- 21:1
2. 1st Grade- 20:1
3. 2nd Grade- 20:1
4. 3rd Grade- 23:1
5. 4th Grade- 33.5:1
6. 5th Grade- 33.5:1
* She explained the strategic workbook projection. She explained that Staton was given one discretionary unit. It was explained that if that was not used for 4th grade that the classes would be at 40:1.
* **A vote was held at 3:51 pm on the discretionary unit to be used on 4th grade to avoid 40:1 large class sizes. All in attendance agreed and voted unanimously. No one apposed this vote.**
* The strategic budget was then further explained. The total is $113,398. It was clarified that the workbook budget reads $80,000 but with the office aid position, that was cut previously, brings it up to $113,398. The discretionary unit was discussed, adding 3 CTTs 2 library and 1 instructional would cost $42,000. The desire to add 1 hour to library aide and FASA was discussed to support the office. It was also brought up to add 1 substitute release day at a cost of $4080. The desire to keep Aimsweb 2.0 and IXL for students was voiced and those costs are $600 for Aimsweb (RTI students only) and $3000 for IXL. If all of these things were done, it would leave a budget of $56,718 for supplies which was agreed upon that it was feasible.
* **A vote between four options was to be held on the Strategic Budget:**
1. Option 1- Library position run by CTTs, Science position funded, Keep 4th and 5th class sizes the same and fund from Public Education monies
2. Option 2- Hire library position, science position removed, Keep 4th and 5th class sizes the same and fund from Public Education monies
3. Option 3- Library position run by CTTs, science position removed, fund another teacher in 4th or 5th grade
4. Option 4- Library position but teachers would be required to teach library, science funded, keep 4th and 5th class sizes the same and use library CTT funds to fund CTTs for instruction.
* Pros and cons were discussed fairly and openly on each option
* It was also discussed that out of 21 teachers votes, 18 voted for option 1 and three (3) voted for option 3
* Mrs. Tomlinson voiced that some specialists on a 7 day rotation currently have 2 days of prep and that will not be the case next year. On the extra prep day they will be utilized around the school. A schedule will be determined this year for next year to ensure it is equitable. The goal will be to see how specialists can support teachers with that extra time.
* **A vote was held on 4:08 pm on the Strategic Budget. Option 1 was motioned and all in attendance agreed and voted unanimously. No one apposed this vote.**
* Mrs. Tomlinson then presented and explained the Public Education monies projected at $203,176. It was determined that this was more than usual due to savings of the year prior. The desire to add one CTT at $14,000 was expressed due to seeing the value they have brought to students and teachers this year. The other portion of the sub release day ($4080) would come from this budget as well instead of the strategic budget which would have left the supplies budget too low. There is also $70,000-$140,000 to hire positions **and these are also four options to be voted on today. See below:**
1. Option 1- Fund a 5th grade teacher, keep reserve to fund tech (if not given to us), keep reserve to purchase more CTTs to support grades throughout the year after count day
2. Option 2- Fund a 4th grade teacher, keep reserve to fund tech (if not given to us), keep reserve to purchase more CTTs to support grades throughout the year after count day
3. Option 3- Fund a 4th and 5th grade teacher, no additional CTTs will be funded
4. Option 4- other suggestions
* It was also discussed that out of 21 teachers votes, nine voted for option 1 and nine voted for option 3 and two voted for option 2.
* **A vote was held on 4:18pm on the Public Education Monies. Option 3 was motioned and all in attendance agreed and voted unanimously. No one apposed this vote.**
* It was further discussed how important it will be to save money in Public Ed budget not knowing what next year holds. We are also hopeful that the school can purchase chromebooks. Short term goal for this year would be to purchase 100 of them (2 more sets for grades and one for specials) but a long term goal would be to have 1:1 for students in 3rd-5th grade. It would assist with learning, typing and most importantly it would provide the ability to do SBAC in one day which would provide the students with two full more months of instruction before tests. It would also free up the labs for other uses.
* Mrs. Tomlinson opened the floor for questions- No questions or concerns stated.
* Next meeting date: February 6, 2019 at 3:30pm
* February meeting's primary focus will be to discuss School Performance Plan
* Tentative Dates of Future Meetings: 3/6/19, 4/3/19, 5/1/19

The meeting was adjourned at 4:29pm