STATON ELEMENTARY SCHOOL

School Organizational Team Minutes

February 2018 3:30pm

The Staton Elementary School Organizational Team (Team) meeting was called to order at 3:36 pm on February 7, 2018. The meeting was held at the Staton ES Library.

**Members present:**

* Carrie Kern, 1st grade Teacher
* Teri Mann, GATE Teacher -Chair
* Kristy Froehlich, Parent
* Kristina Havill, Parent
* Gina Retke, Parent
* Winnie Wilson, Parent
* Leigh-Anne Mateyka, Parent-Secretary
* Robert Hollowood, Science Teacher- Vice Chair
* Rachel Solem, Assistant Principal
* Lindsay Tomlinson, Principal

**Members Absent:**

Renee Zullo, Custodian

**The minutes from the meeting dated January 24,2018 were presented and approved as presented.**

New Agenda Items

* 3.1 FINALIZE BUDGET DECISIONS
	+ - We chose Option 2 which is to use the discretionary monies to fund a teacher in 4th or 5th and used Public Ed money to fund the other. We discussed the Library and Tech positions. Windsong Trust has agreed to sponsor the Tech position! Our concern is for the longevity of that position. Will is dissolve next year if it is not funded by Windsong? How do we handle this for next year? These are things we need to consider as we move forward. We will need to hire internally for this position as we have one surplussed teacher. We do have current Staton Staff that are interested in the Tech position and we want the most qualified person for this position. Transfer period begins February 12th for Zoom schools and March 12th for other schools. We will be able to see then if there will be an impact to our staffing.
		- Steam Fair – The Tech Lab will be open for the STEAM Fair. A question was asked about Staton being a STEAM School. We are not quite ready to apply as a STEAM school.
* 3.2 SCHOOL PERFORMANCE PLAN
	+ - We use last years data to write next year’s plan
		- Priority #1 for next year is to increase the Median Growth Percentile (MGP) in ELA from 58% to 61% by 2019. Staton is proficient and because we are it is more difficult to show growth. The reading program we are buying will help achieve this growth.
		- Our high and medium kids need to be pushed like the low kids.
		- Priority #2 Increase the Adequate Growth Percentile in ELA from 46.4% to 49% by 2019. This applies to non-proficient students. Our CTT intervention is now concise and targeted instruction. We have 4 CTT’s total 1 in K-1, 1 in 2-3, 1 in 4-5 and 1 in Tech. We do not know how many CTT’s we will have next year. We will interview over the summer. The CTT’s are with kids all day.
		- Priority #3 is a CCSD mandate. Increase the percentage of school-based personnel trained in cultural competency.
		- The SPP, School Performance Plan can be revised in the Fall with test scores, actual headcount and actual funding.
		- **Vote: Kristy Froehlich made a motion to approve the School Performance Plan as submitted. Motion was seconded, all in favor. Motion passes.**

4.0 Items for Future Agendas

* What can we meet to discuss that is under the SOT umbrella?
	+ Theme for next year(May)
	+ STEAM Fair
	+ Calendaring (March)
	+ After school programs (How and when do we decide on programming)
	+ Streamlining communication

5.0 INFORMATION

 The next meeting is March 7, 2018 at 3:30 pm in the Staton Library

The meeting was adjourned at 4:25pm

* Public Comment – Mrs. DC our Librarian came in to address the trend in some schools to do away with or change the way libraries are used in the school as they move to more of a STEAM model. Mrs. DC presented a list of responsibilities and duties that she has completed in the library this year including, book ordering, accelerated reader program, getting kids excited about reading, raising funds through book fairs since she receives no money from CCSD for books, etc. Mrs. DC acknowledged the importance of STEAM but if we were to go to another format such as a CTT in the library there would be no focus on literacy. Mrs. DC is interested in visiting Bailey and checking our other libraries and stressed her belief in keeping libraries in the school.