STATON ELEMENTARY SCHOOL

School Organizational Team Minutes

August 22, 2018 3:30pm

The Staton Elementary School Organizational Team meeting was called to order at 3:35 pm on August 22, 2018. The meeting was held in the GATE classroom.

**Members present:**

* Teri Mann, GATE Teacher -Chair
* Kristy Froehlich, Parent
* Kristina Havill, Parent
* Leigh-Anne Mateyka, Parent-Secretary
* Robert Hollowood, Science Teacher- Vice Chair
* Lindsay Tomlinson, Principal
* Julie Hosea, Office Manager
* Rachel Solem, Assistant Principal
* Arrenwa “Winnie” Wilson, Parent
* Carrie Kern, Kindergarten Teacher
* Gina Retke, Parent

**Members Absent:**

**The minutes from the meeting dated May 10,2018 were presented and approved as presented.**

3.0 New Agenda Item

* Nevada Governor’s STEM School Designation: (Added to Agenda)
	+ Staton would like to have a team attend a STEM leaders academy and then apply for a grant that if awarded could be up to the amount of $20,000.
	+ A team of 5-8 teachers and admin would attend 5 Fridays of training that would assist the attendees in developing a plan for Staton to work toward becoming a STEM school.
	+ The budget does not provide for sub coverage for the team to attend the 5 Friday trainings.
	+ Attending the STEM leader’s academy then allows Staton to apply for the grant which would help Staton move toward becoming a STEM school.
	+ The Nevada Governor’s STEM school designation is awarded to no more than 15 schools in Nevada per year.
	+ There are 7 teachers interested in attending the training. The approximate cost for sub coverage is $2,400.
	+ Getting the funding from PTO for the sub coverage was discussed. The PTO will discuss at their next meeting.
	+ Staton will apply and will use SGF if PTO doesn’t approve the funding.
* 3.1 Classroom Allocations
	+ The current count sheet was distributed. Based on the class ratios and teacher headcount we are at the proper total teacher headcount, but we are over the student to teacher ratio in 1st grade. We are under the class ratio in 4th and 5th.
	+ Options to alleviate the overcrowding in 1st grade were discussed. The class with the lowest headcount in 5th grade could be split and divided among the remaining classes which would put 5th grade class counts at 34-35 students in the portables. The 5th grade teacher would move to 1st and the 1st grade classes would be split.
	+ Another option is to hire 1 or 2 CTT’s to support 1st grade. There is enough money in the Public Ed fund to cover CTT’s. They may only work 650 hours per year. If working a full day, they may work Sept 17- March. If the CTT works 9-1 each day it can stretch out the timeframe they would be available. Options discussed were to hire one or possibly two CTT’s. Finding a CTT that can help with instruction may prove challenging. This option keeps the classes together and doesn’t disrupt the students’ class placement in any grade level.
	+ This information will be presented to the teachers. The 1st grade teachers will be consulted on what they would like to see happen if CTT’s were hired.
* 3.2 Plan for September Budget
	+ The budget is due the same day as our next SOT meeting. Mrs. Tomlinson will take our discussion to the staff and 1st grade and will present their feedback at our next meeting. We will have to vote on the grade level staffing/budgeting at that meeting.

The meeting was adjourned at 4:31pm