

# Staton Elementary PTO Meeting Minutes August 10, 2023

## **Attendees:**

Aubany Glancz- President	Julia Greenman
Heather Booth- Vice President	Aubree Hunter
Maggie Olson-Key- Treasurer	Erica Gil
Alyson Bettelman- Assistant Treasurer	Alexis Pierce
Tim Henderson- Parliamentarian	Linda Peace
Amy Pal- Secretary	Jessica Green
Malissa Netski- Hospitality	Gloria Tassy-Becz
Rachel Henry- Pioneer Nights	Emily Alexander
Mitra McNally- RPC/ Picnic in the Park	Cristian Silva
Lindsey Montoya- VIP Breakfast	Theresa Noonan
Dani Meyer- Volunteer Coordinator	Nathan Terry
Emily Nelson- Hospitality	Kathleen Donague
Tiffany Behnam- Holiday Store	Jennifer Negrete
Katie Schwartz- Holiday Store	Nicole Repetto
Amanda Marcuccio- Membership	Adrienne Hale
Stacey Dulot	Kathleen DeMichael
Ms. Clemens	Mrs. Crowe
Mrs. Mann	

1. Aubany Glancz- PTO President: Opens PTO meeting
  - Approve minutes from May meeting: Tim Henderson makes a motion to approve, Mitra McNally seconds motion: May minutes approved.
  - Theme for the 2023-2024 Staton school year is “Staton is ready to grow”
  - Website has changed to statonelementary.net, has a lot of useful information: links to Staton sway and food menu, PTO and staff information, etc.
  - PTO meeting will be held on the 2nd Thursday of each month except when school is not in session: dates that are changed March 3rd and May 1st.
  - The PTO is still looking for help with some committees: Yearbook needs help with taking photos during events and in class rooms, sending in pictures and helping to arrange pages. Any help is appreciated
  - September teacher raffle: if anyone has anything to donate that would be welcomed
  - Sponsorship drive: if you know of any business that would like to sponsor Staton please take a form and have them fill it out. This is open until September 1st.
  - 5th grade celebration is looking for a 5th grade parent to become the lead on this.
2. Staton Administration- Ms. Clemens

- Not a lot of new information to start the school year. First week ran pretty smoothly.
  - Thank you to the PTO for the welcome back lunch for the teachers, much appreciated.
  - COSA family meeting will be help next Wednesday, August 16th at 3:30pm. This will deal with a new contract for COSA families and attendance policy that is now in place. If you are unable to attend the meeting an email will be sent out detailing all of the information.
3. Teacher Reps.: Mrs. Mann attended but didn't have any updates from the teachers.
4. Treasurer's update: Maggie Olson-Key and Alyson Bettelman
- New budget for the 2023-2024 school year was created by the PTO board.
  - Amazon smile program no longer exists so this income is no longer coming in.
  - General donations have decrease for the coming school year.
  - There was several increases for expenses for events.
  - Clear the List Budget Item:
    - \* General information: each teacher including specialists have created an Amazon wish list for their class rooms.
    - \* PTO board currently gives the specialists \$100 towards their lists and would like to increase that amount to \$200 per specialist.
    - \* The specialists that would receive the increase are: art, music, PE, and library. STEM receives funds through a grant for supplies.
    - \* Motion to increase specialists clear the list funds to \$200 per year: Heather Booth makes a motion to approve increase and Tim Henderson seconds motion. Motion is approved
  - 5th grade celebration: added an income line to this budget item to track funds that come in for this event.
  - Staton will start an attendance awards program and has asked the PTO to give some funding to the school for this new program. Attendance throughout CCSD has been an issue and Staton is hoping that implementing this new program will help with student attendance this year.
  - Binder in the PTO drawer in the front office has tax exempt letter and reimbursement form.
  - PTO has accounts with Oriental Trading and Dollar Tree now and for more information on these accounts please email Maggie at [statonptotreasurer@gmail.com](mailto:statonptotreasurer@gmail.com).
  - PTO also has an Amazon account, please email Maggie at above address for ordering using the PTO account.
  - When making purchases for PTO events please remember that there is no reimbursement for any sale tax that you pay (Cosco is the only exception), please remember to take a tax exempt letter with you.
  - Alyson will be the one handling the reimbursement check requests.

- PTO budget for the 2023-2024 school year: Amanda Marcuccio makes a motion to approve and Albany Glancz seconds the motion. Motion is approved.
5. Kinder Kickoff- Albany Glanz
    - Dani and Emmarosa did an amazing job on this. It was a fun event at Treetop park and had a great turnout. Kindergarten parents had the opportunity to meet the teachers and the students had the opportunity to meet other students before the beginning of the school year.
  6. Hospitality- Becky
    - Amazing welcome back lunch for the teachers.
    - They will continue with providing the teachers with lunches and snack drops through the upcoming school year.
    - Birthday gifts for the teachers: have 80 VIP car washes for this year.
    - September lunch for the teachers will be a BBQ in the atrium.
    - Many PTO members participate in the hospitality team in order to decorate the teachers lounge, provide the lunches and snack drops and show the staff at Staton how much we appreciate them.
  7. Membership drive- Amanda Marcuccio
    - So far there are 40 families that have signed up for PTO membership.
    - The goal is to surpass last years number of families who join the PTO.
    - The \$20 per family goes towards funding all of the fun PTO events, pays for the teacher birthday gifts, and keeping our class sizes small.
    - Joining the PTO allows parents to remain informed about all PTO events and volunteer opportunities.
    - Planning a PTO breakfast in early September to let Staton parents meet the PTO board and get general information about how the PTO helps throughout the school year.
  8. Clear the List drive- Tiffany Behnam
    - There is an Amazon wish list for each teacher on the Staton website this includes the specialists.
    - Hopefully the teachers set it up so that when you purchase an item it comes off their list.
    - This does not include the grade level supply list: this list was created by each grade level's teachers at the end of the 2022-2023 school year.
    - This is continuing until August 20th. If you are a room parent please pass this information onto the other parents in your child's class. Thank you.
  9. Library update- Mrs. Esposito
    - Mrs. Esposito has finished weeding out the fiction section of the library which includes re-shelving books, removal of spinning racks, and removing out of date books.

- Created a new section of books that everyone can take out. Also a section of the thin starting to read books for kindergarten, 1st and 2nd grade students.
- Have 500 new books that the kids can check out starting next week.
- From the funds raised during SS4S: have a balance of \$3,000 to spend. Just waiting on the book companies to get the books shipped to the library. Mrs. Esposito will order some more books this fall and in the spring when all of the award winning books are announced.
- She ordered ages appropriate and updated nonfiction books for the students.
- Book fair is the week of August 28th through September 5th. A volunteer signup sheet will be sent out. Asking for volunteers in the afternoon to help Kindergarten, 1st, and 2nd graders during the fair.
- Birthday books will continue this year: Mrs. Esposito has books set aside that kids can pick from and that book is theirs to keep.
- Will look into possibly doing a book swap.

#### 10. Picnic in the Park and Room Parent Coordinator- Mitra McNally

- ☼ Room Parents: about 1/3 of teachers have responded with who they want to be their room parent and/or co-room parents. Will set up a GroupMe for all room parents for communication purposes. If you are a room parent: please remind everyone about membership drive and clear the list.
- ◆ Picnic in the Park: September 15th from 3:30pm to 6pm and food trucks will start at 4pm in Staton parking lot. Fun family event. Maybe work with the teacher to make a sign for each class so parents can gather together.

#### 11. Pioneer Nights/ Treat Fridays- Rachel Henry

- Kona Ice this week and they give 20% back to Staton each time we use them.
- August 25th will be DonutNV for the truck.
- CPK on August 30th: flyer is good all day long (receive 20-25%), maybe someone in PTO could pick up an order for the Staton staff for their lunches, this is also Open House Night at Staton.
- Looking into doing ice skating again and adding a roller skating night.
- Chipotle and Chick-A-Flay are in the works.
- Glittering Nights has changed how they will ticket Staton families to make it easier to go there.
- Please let Rachel know if you have any ideas for either Pioneer nights, treat Fridays, or restaurants for family meal days.

#### 12. Monthly pizza days and swag shop- Heather Booth

- Pizza days will begin in September and will be on the second Friday of each month unless we don't have school. First one is September 15th. The price will still be \$6 and orders are through the website. Any volunteers are welcome to help.
- ☼ Swag shop: 1st Place Spirit Wear: they currently have 30% back to school sale. New next week will be a logo that goes with the theme "Staton is ready

to grow”. They now have blankets and shipping should be faster. They are very responsive so if something is incorrect, they do everything they can to fix the problem.

- ✳ If you have any clothing donations, the nurse is accepting them.

#### 13. Vinyl Sticker Fundraiser- Maggie Olson-Key

- To raise more money for Staton since Amazon smiles is no longer a thing.
- Has a contact that makes vinyl stickers and can make them for us with Staton logo on them.
- Maggie would make a preorder flyer to send home, twice this year to see the interest. The business would then make the stickers ordered and Maggie would distribute them once done.
- Price point would be \$6 each and fun for water bottles.

#### 14. Questions and Comments

- Trunk or Treat committee needs at least one more volunteer to head this. Kathleen volunteered. Have food trucks booked for this: Hot dog on a stick and Naughty Rolls Lady. Will meet soon to start planning this.
- Picture Day: September 29th, Pre-k through 2nd grade goes in the morning and 3rd through 5th in the afternoon. PTO board normally helps with picture day so that it runs smoothly.
- Possible baskets from classes or grade levels to be donated for Spring event, something to discuss further. Also lunch with a teacher to possible be raffled off. Already have two baskets: Mathnasium and another business.
- Volunteer training will be done by Dani Meyer who is currently working on dates and times for this. This must be done if volunteering at Staton. For field trips volunteering: need CCSD badge and the application for this is on the CCSD website.

Meeting adjourned at 10:14am.