

Minutes
STATON ELEMENTARY SCHOOL
School Organizational Team Meeting
Staton ES – Staton Library

Monday, February 6, 2023

School Organizational Team Members:

- Jaymi Clemens – Principal
- Kim Crowe – Assistant Principal
- Robert Hollowood, Science Teacher
- Jillian Wichman, Read By Grade 3 Strategist
- Julie Hosea, Office Manager
- Brian Cook, Parent
- Aubany Glancz, Parent
- Emily Nelson, Parent

This meeting agenda is posted publicly on the school website at www.statonelementary.com.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may sign up immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

Team Norms and Meeting Procedures

- Four members must be present in order for there to be a quorum so that a vote may be held.
- Members may submit their opinion/perspective if they are unable to attend the meeting, but may not vote unless present.
- Robert's Rules of Order and round table discussion will be utilized allowing everyone to comment before anyone has a second chance to speak.
- We will use consensus building strategies as we see fit and will not have side bar conversations.
- Team expectations include the following:
 - We will consider the best interest of all kids and grades at Staton Elementary
 - We will show members common respect
 - We will strive to not take things personally or make them personal during discussions
 - We will keep it positive and professional
 - We will look at the "Big Picture" and consider the future of Staton Elementary and its future students
 - We will keep an open mind
 - We will support the decision of the team

1.0 Welcome & Roll Call

- 1.1 Meeting called to order: 3:32pm
- 1.2 Attendees: Jaymi Clemens, Robert Hollowood, Jillian Wichman, Julie Hosea, Aubany Glancz, Emily Nelson

2.0 Old Items

- 2.1 Approve Minutes from January 18, 2023 Meeting
 - 2.1.1 Jillian Wichman motions to approve; Aubany Glancz seconds

3.0 New Items

- 3.1 Spring FY 2024 Budget Approval
 - 3.1.1 Projections for grade level enrollment by CCSD reviewed against current enrollment (Staton)
 - 3.1.2 Teachers by grade level reviewed: only change is 4th grade gains a teacher, fifth grade loses a

teacher; overall, no change in number of teachers

3.1.3 Funding “buckets” reviewed: General fund, ELL, At-Risk, ESSER (COVID relief funds), PTO-Raised funds

3.1.3.1 Two teachers will be funded from PTO-Raised funds

3.1.3.2 Special education changes made by the district; to keep second resource teacher, teacher and aid will be funded from general fund; when special education funds the positions, money will go back into general fund

3.1.3.3 CCSD changed staffing for KIDS program to one aid; Staton will fund second aid from PTO-Raised funds (position will be open to fill for 23-24 school year)

3.1.3.4 Additional funds: sub release days (Instructional Rounds and planning day); extra duty pay for school-wide PBIS team to work over summer

3.1.4 If needed, funds from PTO-Raised funds can assist with “Supplies” in fall

3.1.5 Question regarding adding a third CTT; plan is to fund three CTTs

3.2 Motion to approve budget by Aubany Glancz, Emily Nelson seconded; all in favor

4.0 Public Comment Period: 10 minutes maximum allotted

Next Meeting: March 22, 2023

Meeting adjourned: 3:57pm