

Minutes
STATON ELEMENTARY SCHOOL
School Organizational Team Meeting
Staton ES – Staton Library

Wednesday, November 9, 2022

School Organizational Team Members:

- Jaymi Clemens – Principal
- Kim Crowe – Assistant Principal
- Robert Hollowood, Science Teacher
- Jillian Wichman, Read By Grade 3 Strategist
- Julie Hosea, Office Manager
- Brian Cook, Parent
- Aubany Glancz, Parent
- Emily Nelson, Parent--absent

This meeting agenda is posted publicly on the school website at www.statonelementary.com.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may sign up immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

Team Norms and Meeting Procedures

- Four members must be present in order for there to be a quorum so that a vote may be held.
- Members may submit their opinion/perspective if they are unable to attend the meeting, but may not vote unless present.
- Robert's Rules of Order and round table discussion will be utilized allowing everyone to comment before anyone has a second chance to speak.
- We will use consensus building strategies as we see fit and will not have side bar conversations.
- Team expectations include the following:
 - We will consider the best interest of all kids and grades at Staton Elementary
 - We will show members common respect
 - We will strive to not take things personally or make them personal during discussions
 - We will keep it positive and professional
 - We will look at the "Big Picture" and consider the future of Staton Elementary and its future students
 - We will keep an open mind
 - We will support the decision of the team

1.0 Welcome & Roll Call

- 1.1 Robert Hollowood calls meeting to order at 3:34pm

2.0 Old Items

- 2.1 Approve Minutes from October 19, 2022 Meeting
 - 2.1.1 Aubany Glancz motions to approve; Julie Hosea seconds - minutes approved

3.0 New Items

- 3.1 CIP Goals
 - 3.1.1 Mrs. Kim Crowe reviews CIP Goals; new goals created due to previous years' goals all met
 - 3.1.2 ELA goal: SBAC - increase those who meet AGP by 3% to 76..4%; productive struggle goal; districtwide survey goal related to getting through a task even when frustrated

3.1.3 Brian Cook asked who was on team that created CIP goals; Jaymi Clemens named previous team members

3.1.4 Mrs. Kim Crowe reviewed action steps for ELA/SBAC goal

3.1.4.1 Question for clarification: Brian Cook asked for definition of AGP and a sample of a goal teachers set by teachers and students together; Jaymi Clemens explained

3.1.4.2 Suggestion: Brian Cook suggested disseminating information to parents regarding goal setting

3.1.5 Kim Crowe reviewed action steps for productive struggle goal

3.1.5.1 Defined productive struggle; explained what Tier 1 instruction is/looks like

3.1.6 Kim Crowe reviewed action steps for student goal from district-wide survey

3.1.6.1 Brian Cook commented there is not much time to influence this goal

3.2 Budget Review

3.2.1 Kim Crowe reviewed the budget overview

3.2.1.1 Jaymi Clemens explained "weighted" categories (at-risk, ELL, ESSER)

3.2.1.1.1 Carryover funds helped pay for 3 teacher salaries, split among the three categories; ESSER funds discussed (COVID \$)

3.2.2 Discussion: how does PTO money account or contribute to this budget; money previously used for computer lab (pre-COVID); community wants to see/know what fundraising money goes toward within the school; Jaymi Clemens predicts PTO funds will need to be utilized to ensure smaller class sizes in 4th and 5th grade next year; PTO will continue to explain use of funds for small class sizes to parents/communities

4.0 Public Comment Period: 10 minutes maximum allotted

Next Meeting: December 14, 2022

Robert Hollowood closes meeting; meeting adjourned at 4:05pm