

**School Organizational Team Meeting
Staton ES – Staton Library**

Tuesday, October 8, 2024

School Organizational Team Members:

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|---------------------------------------|------------------------------|
| - Jaymi Clemens – Principal | - Kathleen Donaghe -- Parent |
| - Kim Crowe – Assistant Principal | - Amanda Marcuccio -- Parent |
| - Jamie Landahl – Behavior Strategist | - Aubany Glancz -- Parent |
| - Teri Mann – GATE Tacher | - Jermy Elkhechen -- Parent |
| - Julie Hosea – Office Manager | |

This meeting agenda is posted publicly on the school website at www.statonelementary.net.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may sign up immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

Team Norms and Meeting Procedures

- Five members must be present in order for there to be a quorum so that a vote may be held.
- Members may submit their opinion/perspective if they are unable to attend the meeting, but may not vote unless present.
- Robert’s Rules of Order and round table discussion will be utilized allowing everyone to comment before anyone has a second chance to speak.
- We will use consensus building strategies as we see fit and will not have side bar conversations.
- Team expectations include the following:
 - We will consider the best interest of all kids and grades at Staton Elementary
 - We will show members common respect
 - We will strive to not take things personally or make them personal during discussions
 - We will keep it positive and professional
 - We will look at the “Big Picture” and consider the future of Staton Elementary and its future students
 - We will keep an open mind
 - We will support the decision of the team

1.0 Welcome & Roll Call Attending: Jaymi Clemens, Kim Crowe, Jamie Landahl, Teri Mann, Julie Hosea, Amanda Marcuccio, Kathleen Donaghe

2.0 Old Items

2.1 Approve Minutes from September 24, 2024 Meeting: Amanda Marcuccio motioned to approve the minutes and Julie Hosea seconded the motion. All in favor and no one against it. Minutes were approved.

3.0 New Items

3.1 Function of the School Organizational Team, Comments from school administration explaining the function of the School Organizational Team and scope of the Team's advisory authority.

Team Norms and meeting Procedures- Correction: Five members must be present for there to be a quorum so that a vote may be held.

3.2 Selection of the Chair, Discussion and action on selection of the School Organizational Team Chair.- Teri Mann

3.3 Selection of Vice Chair, Discussion and action on selection of the School Organizational Team Vice- Chair. Julie Hosea

3.4 Selection of Secretary, Discussion and action on selection of the School Organizational Team Secretary. Jamie Landahl

3.5 Team Norms, Discussion on norms that the Team will use to guide the behavior of members and the public.

3.6 Monthly Meeting Expectations

SOT meetings for the 2024-2025 school year:

- November 19
- December 17
- January 21
- February 8
- March 11
- April 15
- May 13

3.7 Review CIP Data

Goal 1: Student Success

Goal 2: Adult Learning Culture

Goal 3: Connectedness

4.0 Public Comment Period: 10 minutes maximum allotted

Next Meeting: November 19, 2024

Meeting adjourned 3:58 pm