

Staton Elementary PTO

Meeting Minutes

October 12, 2023

Attendees:

Aubany Glancz- President	Alexis Pierce
Heather Booth- Vice President	Kathleen Donaghe
Maggie Olson-Key- Treasurer	Linda Peace
Aylson Bettelman- Assistant Treasurer	Troy Peace
Tim Henderson- Parliamentarian	Stacey Dutot
Amy Pal- Secretary	Nicole Repetto
Tiffany Behnam- Holiday Store	Christian Silva
Mitra McNelly- RPC	Kathleen DeMichael
Dani Meyer- Student Store	Adrienne Hale
Becky Coil- Hospitality	Tim W.
Rachel Henry- Pioneer Nights	Ms. Clemens

1. Aubany Glancz- PTO President: Opens PTO meeting
 - Approve minutes from September meeting: Tim Henderson makes a motion to approve. Heather Booth seconds motion: September minutes approved.
 - October teacher raffle is still looking for something for this. Please let Aubany know if you have anything to donate or any ideas.
 - SOT meeting will be next week due to having no school on Tuesday.
 - The PTO taxes were filed by Amanda Marcuccio. If anyone wants to see them please let a member of the PTO board know and they can provide a copy to you.
 - Trunk or Treat: October 21st is the date and there is a lot that goes into this event. Only have 4 people who have sign up to volunteer and without volunteers we will have to scale back on this event. There are opportunities during the week before the event. Mitra will post the sign up in the room parent group chat, please send out if you are also a room parent.
 - PTO social will be held on October 16th at 6:30pm. Please let Aubany know if you will attend so that there will be enough seating.
 - Chenin Orthodontic Group will be doing the candy buy back after Halloween, there are flyers in the front office. Aubany will see if it can be extended until November 10th which gives the kids a whole week to bring in candy. Right now the buy back is November 1st through 3rd.
2. Adminstration: Ms. Clemens
 - Budget from CCSD will be released to the school next week.
 - The extra money in the budget will be used to upgrade: bathrooms, water fountains, install bottle fillers, remove old wallpaper, add window wrapping, and update the banner above the stage in the MPR.

- Asked about painting the school: CCSD rules state no third party vendors who don't already have contracts with CCSD can be used. There is only one painter who works with CCSD and Staton is on the list but if the school buys the paint this might move faster.
- CCT: have two working with students right now, two more that are working through the process of getting their badge, looking for two more. Anyone who is interested will need their substitute license.
- SOSA: substitute that is assigned to Staton: this person would substitute only at Staton.
- The 2 kindergarten and SPTA positions are harder to fill. Right now they are being posted for external personal to apply but with the way hiring is going in CCSD these positions might not be filled this school year. Mrs. Landhal will not be moved into her new position until next year.
- Beautification fund which comes from the PTO: any funds that come out of this must be approved by CCSD for use.
- Mrs. Minkoff's class will be selling flower pots today and tomorrow for the Save the Pollinators. The pots are \$5 and funds will go to improving the garden at Staton.

3. Treasurers- Maggie Olson-Key and Aylson Bettelman

- Updates to the PTO budget went smoothly.
- Clear the list addition of specialists that was approved at the last meeting forgot to add Mrs. Cram (counselor). Therefore the specialist line will be \$1,000 for the five specialists. This will be added at the end of the school year.
- Membership drive almost made the goal set in the budget.
- New sponsorship banners were ordered and paid for. This expense will be reflexed in next months budget.

4. Hospitality- Becky Coil

- October's snack drop was a success and stocked the teacher's lounge well.
- Monday November 13th will be pie day for the teachers and a signup will be going out closer to the event.
- December: soup day which will be determined soon. Anything that can go into a crock pot works for this: chili, pulled pork, soup, or any crock pot food. Also treats.
- Some kind of gratitude to the teachers will also be planned: will go with the school theme: Staton is ready to grow. Hospitality will work on this and have items for kids to write on during lunch as well as before and after school. Will need volunteers for this.

5. Membership- Aubany Glancz

- Drive is over and have 149 total PTO members. Anyone can still become a member throughout the year.
- 3rd grade had the highest number join so they received a popsicle party and the teachers received lunch.

- For next year: need to check the form so that members are receiving emails. Need to hit the submit button after paying or information doesn't go into the spreadsheet for the PTO. We had 40 people who didn't know that they needed to do this and therefore haven't received any PTO emails that Auburn has been sending out.
6. Fall Raffle and Trunk or Treat- Amy Pal and Maggie Olson-Key
- Two days of raffle had taken place before the meeting. Have a decent amount returned.
 - Trunk or Treat is on October 21st and getting things done for this. Everything ordered and food vendors contacted. Still need volunteers for haunted house set up and on the day of the event. Trunks are needed as is candy.
7. VIP Breakfast- Auburn Glancz
- November 16th from 7:45am to 8:45am. One special person per student please.
 - Flyers and signups will be going out once we get closer to the event.
 - Expecting about 900 people and will order enough food for this amount.
 - Decoration and photo setup will be done before the event.
 - Theme will be Staton is ready to grow and cheerleaders will welcome all the VIPs.
 - Looking into donations of food and beverages.
8. Holiday Store- Tiffany Behnam
- Almost everything is tagged but any donations would be appreciated.
 - Budget is still good but might need to increase it to keep a good inventory of items.
 - Trying a new thing for the wrapping part: Christmas bags are very expensive so will buy white bags and decorated them.
 - SOS students could help decorate the bags and after school if have shopping hours. The students can take them home to decorate and bring back to the school.
9. Pioneer Nights/ Treat Fridays- Rachel Henry
- Kona Ice this Friday which will be the last one for 2023.
 - Code ninjas: signup is on s'mores and website have one in October and November. Not many people are signing up for this which might be due to sports or other activities on Saturdays.
 - No parent night in October since it is a very busy month.
 - Chipotle during the week of November 6th if can schedule it.
 - Aviator baseball game was really fun and brought in \$485 to the PTO. Could schedule another one in the spring. Possibly get an incentive for Enchant at the ballpark.
 - Maybe a Silver Knights hockey game incentive could be arranged.
10. Monthly pizza days and swag shop- Heather Booth

- Pizza day: tomorrow, October 13th and have 411 orders. Tim purchased bins that keep the pizzas warm and can transport them better, PTO will reimburse for these. November pizza day is the 9th. Made over \$1,000 on this last month.
- Swag shop: \$225 from items sold and they will have a holiday sale in November/ December. They have an item of the week on social media if interested.
- New PTO shirt with a cool design that goes along with Staton is ready to grow. Send out information for those who would like to purchase one of these.

11. Vinyl Sticker Fundraiser- Maggie Olson-Key

- Put on hold until shop is up and running. Will update when can.

12. Questions and Comments

- CIP committee: Heather Booth is on this. This committee comes up with plans to make improvements at Staton. It is composed of: 3 parents, 3 teachers, and 3 administrators. They set goals for the school, each grade level, and teachers that are sent to CCSD. They then work on these plans to improve the school.
- SOT gets all the numbers such as budget, test scores, and attendance.
- Exact path is a computer program from CCSD which is brand new and very little data has been collected to make any judgements about this. There are a lot of adjustments in regard to this.
- Picnic in the Park: Hot Dog on a Stick ran out of items after the first hour. No clear communication between their management and employees. Will need to remember this when booking them in the future.

Meeting adjourned at 10:05am.